



Easy, compliant and searchable email archiving

Store your emails in a compliant and auditable way with Email Archiving

When it comes to email archiving, it is essential to fulfill the legal requirements and to store the emails in such a way that they can be easily searched, revised and audited for legal reasons. This should cover both incoming and outgoing communication and be done within a consistent and tamper-proof process that is the same for the entire organization.

But organizations are often confronted with questions like What must be archived? How must it be archived?

How long must it be stored? In most cases, the issues are immutability, accessibility and storage periods (obligatory periods of 10 years or more are not uncommon). In addition, content that needs to be archived must be separated from undesirable data such as private correspondence or spam. To ensure that archived data can be easily tracked, the efficient retrieval of emails also plays a vital role. Auditors pay particular attention to this factor.

iQ.Suite – Structured and legally compliant email archiving

iQ.Suite meets all the requirements of a modern and efficient archiving solution. Through a flexible set of rules, the entire incoming and outgoing email communication can be archived.

- Seamless integration of email communication into business processes
- Full archiving prior to delivery to user mailbox
- Link to external archives and use of existing archive functionalities
- Use of conventional functions of archiving systems: auditing-compliance, indexing, searching, retrieval and recovery of archived data
- Intelligent pre-classification is possible
- Flexible data exchange between email system and business applications
- Link to compliance systems for audits, pre- and post-reviews



Benefits

- Combining your email systems with with business processes from the fields of ERP, CRM or DMS systems – Archiving electronic communication requires observing various statutory regulations such as the commercial code or tax code, requirements for interaction with third-party systems within companies as well as operational requirements. The best way to ensure the necessary level of completeness and legal security is through a centralized process that combines all processes required for archiving.
- Compliance with legal and corporate requirements
- Automated archiving of all incoming and outgoing email communication at a central location.
- Tamper-proof and fully automatable
- Efficient system of rules that can be easily adapted to individual requirements

About GBS

GBS is a distinguished provider of e-mail and collaboration security solutions in Germany with almost 30 years of expertise. GBS offers one of the most comprehensive next-generation solutions for e-mail security, productivity, compliance and multi-level protection of e-mail communication and data

exchange across different collaboration platforms against all types of security threats. Our solutions for Microsoft 365, Office 365, Exchange and HCL Domino are easy to use and flexible, covering key areas such as malware protection, encryption, e-mail productivity, data leakage, workflow and compliance.